

Placing an Order

The Rosary Shop accepts orders four ways; Internet, mail, FAX and telephone.

Internet—

We encourage you to place your order over the Internet at <http://www.rosaryshop.com/>. The web site has an easy and completely secure ordering system using the best commercially available encryption software. Most internet orders are faster, receive a discount coupon good towards future orders and are easier to track down in the event of a question or concern.

Mail—

To place an order by mail, please fill out all applicable information on the other side of this form and send it to:

The Rosary Shop
805 NW Alder Street
McMinnville, OR 97128
USA

Detailed instructions are in the next column. You are welcome to make copies of the order form as needed. Please be sure to print clearly.

FAX—

To place your order by FAX, please fill out the form on the other side of this page and fax it to 503-434-5803.

Telephone—

To place your order by telephone, please have your order information ready when you call 503-434-5264. We aren't always available to take orders by phone, but will return all messages as soon as possible.

Our Guarantee—

For the most part we offer a complete satisfaction guarantee for anything ordered from The Rosary Shop. Please see our web site for details. If you wish to return an item, please pack it carefully *with a copy of your order form* and return it to The Rosary Shop, ATTN: Returns, 805 NW Alder Street, McMinnville, OR 97128, USA.

Detailed Instructions—

Please print clearly using a black pen.

1. Fill in the shipping information. This is the name and address of the person to whom the order will be shipped. Please be sure to include apartment or suite numbers.
2. Fill in *your* contact information. If it is the same as the shipping info, feel free to write in "same." Please include as much information as is possible, *especially your phone number*, so that we can contact you if there is a question about the order.
3. Fill in the payment information. If paying by check, be sure to include your check with the order (made out to "The Rosary Shop"). If paying by credit card, please double-check your credit card information for accuracy.
4. Fill in the information for the parts you wish to order. *Please double-check this area before sending your order.*
5. Calculate the total parts cost.
6. Calculate the shipping and handling cost. We ship all orders by Priority or First Class Mail in the U.S.A. and usually take 2-3 business days to ship. International orders are shipped by Small Packet Air Mail, and take 5-7 business days.
7. Add the total parts cost and shipping cost to determine the grand total. Write this amount in box 7. If you are paying by check, please make your check out to "The Rosary Shop." (There is no sales tax on any item ordered from The Rosary Shop.) Now simply drop the order in the mail or FAX it to us.

1. Ship this order to:

Name
Organization (if applicable)
Mailing/Shipping Address
City, State/Province, Postal Code
Country
Telephone

Check here [] if you would like the order gift-wrapped. Please include your message to the recipient, below:

4. Parts List

Quantity	Part Number	Description	Cost Each	Total Cost
Step 5. Total Parts Cost (sum of total parts cost column)				
Step 6. Handling and Shipping (\$6 USA, \$15 International)				
Step 7. Total Amount Due				

2. Customer Contact Information:

Name
Organization (if applicable)
Mailing/Shipping Address
City, State/Province, Postal Code
Country
Telephone
e-mail

3. Payment Method:

Check or Money Order (Number ->)										
VISA		MasterCard		American Express						
Card Number										
Expiration Date (mm/yy)										
Name on Card										
Signature										

Please feel free to use additional sheets if necessary.